

**Fayston Select Board
Meeting Minutes
May 12, 2020**

Select Board Members: Jared Cadwell (Jared), Chuck Martel (Chuck), and Mike Jordan (Mike)

Select Board Assistant: Patti Lewis (Patti)

Minutes Recorder: Lisa Koitzsch (Lisa)

Jared called the meeting to order at 5:00 p.m. at the Robert Vasseur Municipal Building.

1. Chuck made a motion to approve the minutes of April 28, 2020, and May 5, 2020. Mike seconded, no further discussion, all in favor, the motion was approved.

2. Emergency Management Update
 - Craig Snell, Fayston Emergency Management Coordinator, emailed his report to the SB. He followed up on a discussion from the last SB meeting regarding the senior population of Fayston. He compiled a list of seniors and the SB and Patti have reviewed it. There are approximately 50 seniors he would like to do a wellness check in with by phone during this social isolation period.
 - Jared thanked all first responders, front line workers, and grocery store workers who are keeping our community going during this crisis.

3. Municipal Building Rental of Community Room

Patti has updated the policy and protocols for the rental of the municipal building's community room. There will be no more than 10 people allowed, no special events or parties, and all rentals must follow COVID-19 safety protocols. After a short discussion, Patti will add a sentence stating that as the State's official guidelines change, the protocols may also be changed.

4. Bassett Hill Town Owned Land

Doug Mosle, Lister, is visiting this landlocked site to perform an evaluation of the property. Recently, the SB walked the boundary of this town-owned lot with neighboring landowners Scott and Patti Wheeler. The Wheelers would like to use this lot in their commercial maple syrup operation. Mike noted that more information is needed as property parcel maps appeared to be incorrect. This matter will be discussed at the next SB meeting. Jared will call Scott Wheeler to let him know.

5. Bank Rates/Decision for Loan

Patti received interest rate quotes from Community National Bank (CNB) and Northfield Savings Bank (NSB) on a Line of Credit (LOC) and Loan. CNB offered a 1.55% LOC and 1.39% non-revolving loan, both for maximum terms of 12 months. NSB offered a six-month LOC for 1.65% or a non-revolving loan at 1.50%. Chuck suggested selecting NSB since the Town has a relationship with the bank already and their rate is competitive. Mike expressed concern that the NSB LOC was only for a six-month period and asked Patti when she anticipated needing the loan. Patti estimated that if the Town did need a loan it probably would not be until August. All agreed that a LOC is better than a loan for this situation and Patti will ask NSB if the same terms would apply for a 12-month LOC as this would provide a little more flexibility. The SB decided to hold off committing to a loan until it is needed or if rates begin to increase.

6. FCC Response to Boyce Hill Mowing

- The FCC recently received several letters requesting the Town mow the Boyce Hill Town Forest in 2020. In consultation with Chuck and the Vermont Land Trust (VLT), Lisa and Corrie Miller (Corrie) of the FCC sent a response letter explaining the two-year management planning process for the property, which includes a public comment period in 2021. The FCC has offered to meet sometime in June with a few of the neighbors to discuss their concerns.
- The Town is beginning work on improving Boyce Road and Lisa and Chuck will meet with Stuart to go over what is planned. VLT permission is required for any construction or excavation work on the property, including a planned parking area and snowplow turnaround. Lisa will send specifics to VLT and keep the SB informed.
- Mike asked Lisa to comment on some offers of fundraising help for mowing the property this year. Lisa replied that accepting funds right now without going through the public management planning process would not be fair to people who have not had a chance to weigh in. She added that if the longer-term management plan did call for mowing portions of the property, then offers of help to fundraise would be very welcome.
- Jared said he appreciated the process of the management plan being articulated before any major brush cutting is done, but said it was important to maintain, at least, the main path to the top. He added that the Town may need to find a minimalist approach to maintain some of the open areas at the top.

7. Fire Department Grant Writing Support

Tripp Johnson (Tripp), Fire Chief, Waitsfield-Fayston Fire Department, has received a Request for Proposal (RFP) from the federal government for fire prevention equipment, specifically clothing. The Fire Department's current supply is inadequate and Tripp sees an opportunity to upgrade a few sets of equipment for his team. John Weir (JB) is reviewing the RFP and will let the SB know if he is able to help with it.

8. Town Health Officer Designation

The State of Vermont Health Department has requested Fayston's designation for Town Health Officer, which is an annual appointment. The SB enthusiastically recommends John Weir as their designated Town Health Officer.

9. Dog License Late Fees

Currently, late dog license fees are not subject to a penalty charge until May 1. Patti asked the SB if this date should be extended or if she should begin collecting late fees. Mike made a motion to move the dog license late fee date from May 1, 2020 to June 1, 2020. Chuck seconded, no further discussion, all in favor, motion approved.

10. Liquor License Applications

None.

11. Excess Weight Permits

Excess Weight Permits were signed for Walker Construction, Inc., Krusch Inc., and Cardinal Logistics Management Corporation.

12. Other Business:

A WIFI Hot Spot has been installed at the Town Office for use in the parking area. Anyone can park in the lot and use WIFI for free. This will give community members access to WIFI if they do not have it in their home. Justin McCourt of Bethel installed the system through a grant from Microsoft focused on installing WIFI in rural areas where there is no connectivity. Within three weeks of receiving the grant, he had installed 35 access points in locations across Vermont. The goal is to install 85 access points throughout the State. He added that the WIFI hotspot is isolated from the Town's existing network and he will follow up with Patti regarding support for the system.

13. Read mail and signed orders.

Select Board read mail and signed orders.

At 5:39 p.m. Chuck made a motion to adjourn the SB meeting. Mike seconded, no further discussion, all in favor, motion approved.

The next SB meeting is **May 26, 2020 at 5:00 p.m.** via ZOOM Teleconference. JB will set up the call for the SB meeting.

Respectfully submitted,

Lisa O. Koitzsch

Approved: Jared Cadwell