

Select Board Budget Meeting Minutes
February 25, 2020

Select Board (SB) Members: Chuck Martel (Chuck) and Michael Jordan (Mike)

Select Board Assistant: Patti Lewis (Patti)

Minutes Recorder: JB Weir (JB)

Guests: Doug Berlan (MRV TV); Stuart Hallstrom (Stuart)

1. Minutes: Mike made a motion to approve Selectboard (SB) minutes of February 11, 2020. Chuck seconded, no further discussion, all in favor, motion carried.
2. Road Foreman Update: Stuart said that all the trucks are back from repair. The new truck still remains at the manufacturer and a delivery date is not yet known. Stuart met with Karyn Scherer (Karyn) at the garage to discuss different siting and design option for the new town garage.
3. Sand and Gravel Use Form: Patti had filled in the information in the annual form but needed Stuart to delineate the total yardage of sand and gravel used in 2019.
4. Liquor Licenses: Patti was given permission to sign the application to cater by Occasions Catering.
5. Excess Weight Permits: Permits were signed for John G. French & Sons Trucking, Inc., Goin' Owens Little Digger Service, Structural Wood Corp., and r.k. Miles, Inc.
6. Other Business: JB said that Tyler Billingsley had submitted a proposal/scope of work for the Chase Brook culvert at the entrance of the school. The proposal includes design, permitting assistance, bid phase services, and construction administration and inspection. Per town policy, any purchase over \$7,500 must go through the bidding process by requesting bids from at least three different vendors. JB will draft a specifications sheet for bidding. Discussion was had as to what other vendors can be used in the bid process. Dubois & King is one option. Kingsbury may be another. JB will look into making a short list of vendors.

Discussion was had as to the need for a projector at Town Meeting, as potentially both the MRVAS and Recreation District plan on using a power point presentation to support their respective monetary requests from the town.

5:18 p.m. Mike made a motion to adjourn the SB meeting. Chuck seconded, no further discussion, all in favor, motion approved.

The next SB meeting is at Town Meeting on **March 3, 2020 at 9:30 a.m.** at the Robert Vasseur Municipal Building.

Respectfully submitted,

J.B. Weir

Approved: Chuck Martel