

Select Board Meeting Minutes
November 26, 2019

Select Board (SB) Members: Jared Cadwell (Jared) and Chuck Martel (Chuck)

Select Board Assistant: Patti Lewis (Patti)

Minutes Recorder: Lisa Koitzsch (Lisa)

Guests: Doug Mosle, Lister (Doug); Corrie Miller, Friends of the Mad River and Fayston Conservation Commission (Corrie); Ann Smith, Friends of the Mad River (Ann); and John Weir, Zoning Administrator (John)

1. Budget Meeting: Jared called the meeting to order at 3:28 p.m.
 - The SB received a letter stating Couples Club field will not be gifted to the Mad River Rec District, as had been discussed at a previous SB meeting.Listers:
 - Doug discussed lister expenses, reappraisal reserve fund, and lister wages budget line items with the SB.
 - Discussion about the need for a more active third lister, potential conflicts of interest, job descriptions for listers, and assessor vs. lister roles.Conservation Commission:
 - Discussion about general budget, Conservation Reserve Fund and Boyce Hill Town Forest.
2. Regularly Scheduled Select Board Meeting: Jared called the meeting to order at 5:01 p.m.
3. Chuck made a motion to approve the minutes of November 12, 2019. Jared seconded, no further discussion, all in favor, motion approved.
4. Road Foreman Update:
 - Road Foreman was not in attendance.
5. SWMP Next Steps w/Corrie Miller/Friends of Mad River/German Flats/Lockwood Brook Culvert Funding Update: (This agenda item was discussed as Item #6)
Lockwood Brook Culvert - Corrie Miller, Friends of the Mad River (FMR), and Ann Smith, a consultant for FMR, talked to the SB about the replacement of a culvert under German Flats Road and over Lockwood Brook. The existing culvert is an impediment to natural fish movement and the work to replace it with an open bottom arch culvert (less erosion potential) has been partially funded by a grant. The total cost for replacement would be approximately \$450,000. Corrie reported there is \$220,000 in hand now and FMR has applied for a \$50,000 grant. Fayston will contribute \$4,000 under the Town's Culvert Reserve Fund. With the gap in funding, construction should be planned for 2021 in order to get more funding in place. Corrie mentioned applying for a Better Back Roads or VTrans Structure Grant to fund the remaining \$174,000 cost and said Ann and John could work together on a grant application depending on other Town priorities. Chuck asked if there would need to be more of a financial commitment from the Town and the answer was no, the Town would be contributing staff time.

Storm Water Master Planning (SWMP) – The Fayston stakeholder team finished a master plan in May and more recently, the Chase Brook SWMP was wrapped up with Fayston, Sugarbush and VT DEC all contributing. Fayston has five 30% completed design plans for the highest priority sites related to water run-off. There is a block grant from Watersheds United Vermont for addressing these projects and Corrie suggested that now is a good time to advance some of these projects to full 100% design stage. She asked the SB for a commitment from the Town before the end of the year as to what projects the SB would want to move forward with. There was a discussion about the use of dry wells in one of the designs and all agreed it was important for Stuart Hallstrom, Road Foreman, to weigh in on the plans.

6. Boyce Hill Town Forest Update: (Discussed as Agenda Item #7)

The real estate closing and transfer of a conservation easement are scheduled for the December 10, 2019 SB Meeting. The Interim Management Plan has been signed by the Vermont Land Trust and two of the SB members so far. The Fayston Conservation Commission is working on signage for the property.

7. Dog Ordinance Review/Approval: (Discussed as Agenda Item #5)

Discussion about the “At Large” definition in the Ordinance and all decided to include dogs on leash AND under immediate voice control with the following language:

“Dogs are considered under immediate voice control when they are within direct eyesight of the handler and when they can quickly return to leash when called. Dogs that annoy, harass, or attack people, wildlife, livestock, or other dogs, leashed or unleashed, or which enter leash-required or dog prohibited areas, are presumed to not be under control.”

Jared moved to approve the amended Town of Fayston Dog Ordinance (amended 11/26/2019) with agreed upon changes. Chuck seconded, no further discussion, all in favor, motion passed. The new Fayston Dog Ordinance will be in effect on January 26, 2020.

8. Remote Check Capture Discussion: Patti presented a Northfield Savings Bank (NSB) proposal to streamline remote check capturing for the Town Office. This will eliminate approximately 80% of trips to the bank and staff will not need to copy every check. There is no cost to the Town for using the system and NSB has addressed Patti’s security concerns. Domestic bank checks are run through a machine, stamped, and will be kept for 30 days at the Town Office before being shredded. The bank will keep a record of the checks for seven years.

9. The SB read mail & signed orders.

10. Other Business:

SB meetings scheduled: December 2 at 9:00 am - Town garage planning
 December 10 – Regular meeting
 December 17 – Road crew meeting
 December 17 – Regular meeting

Road Grants: John reported that the culvert under German Flats near the elementary school will likely need a bridge. The Town can apply for a Hazard Mitigation grant next year but this will first require an engineering survey. He has also applied for a Better Back Roads grant to replace a culvert on N. Fayston Road. The local match is 20% in-kind. Jared told John that a portion of N. Fayston Rd. needs to be repaved so applying for a grant to help with this work will be a priority.

At 6:00 p.m. Jared made a motion to adjourn the SB meeting. Chuck seconded, no further discussion, all in favor, motion approved.

The next SB meeting is **December 10, 2019 at 5:00 p.m.** at the Robert Vasseur Municipal Building.

Respectfully submitted,

Lisa O. Koitzsch

Approved: Jared Cadwell